

Streamlined Annual PHA Plan <i>(High Performer PHAs)</i>	U.S. Department of Housing and Urban Development Office of Public and Indian Housing	OMB No. 2577-0226 Expires: 02/29/2016
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Purpose. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families

Applicability. Form HUD-50075-HP is to be completed annually by **High Performing PHAs**. PHAs that meet the definition of a Standard PHA, Troubled PHA, HCV-Only PHA, Small PHA, or Qualified PHA do not need to submit this form.

Definitions.

- (1) **High-Performer PHA** – A PHA that owns or manages more than 550 combined public housing units and housing choice vouchers, and was designated as a high performer on both of the most recent Public Housing Assessment System (PHAS) and Section Eight Management Assessment Program (SEMAP) assessments.
- (2) **Small PHA** - A PHA that is not designated as PHAS or SEMAP troubled, or at risk of being designated as troubled, and that owns or manages less than 250 public housing units and any number of vouchers where the total combined units exceeds 550.
- (3) **Housing Choice Voucher (HCV) Only PHA** - A PHA that administers more than 550 HCVs, was not designated as troubled in its most recent SEMAP assessment, and does not own or manage public housing.
- (4) **Standard PHA** - A PHA that owns or manages 250 or more public housing units and any number of vouchers where the total combined units exceeds 550, and that was designated as a standard performer in the most recent PHAS or SEMAP assessments.
- (5) **Troubled PHA** - A PHA that achieves an overall PHAS or SEMAP score of less than 60 percent.
- (6) **Qualified PHA** - A PHA with 550 or fewer public housing dwelling units and/or housing choice vouchers combined, and is not PHAS or SEMAP troubled.

A.	PHA Information.																										
A.1	<p> PHA Name: AREA HOUSIN COMMISSION; PHA Code: FL006 HA Type: <input type="checkbox"/> Small <input checked="" type="checkbox"/> High Performer PHA Plan for Fiscal Year Beginning: (MM/YYYY): 4/2019 PHA Inventory (Based on Annual Contributions Contract (ACC) units at time of FY beginning, above) Number of Public Housing (PH) Units: 603 Number of Housing Choice Vouchers (HCVs): 0 Total Combined 603 PHA Plan Submission Type: <input checked="" type="checkbox"/> Annual Submission <input type="checkbox"/> Revised Annual Submission </p> <p> Availability of Information. In addition to the items listed in this form, PHAs must have the elements listed below readily available to the public. A PHA must identify the specific location(s) where the proposed PHA Plan, PHA Plan Elements, and all information relevant to the public hearing and proposed PHA Plan are available for inspection by the public. Additionally, the PHA must provide information on how the public may reasonably obtain additional information of the PHA policies contained in the standard Annual Plan, but excluded from their streamlined submissions. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on their official website. PHAs are also encouraged to provide each resident council a copy of their PHA Plans. The 2019 PHA Annual Plan is available for viewing at the following locations: Main Administrative Office of PHA at 1920 West Garden St., Pensacola, FL 32523; Attucks Court at 1300 West Cervantes St., Pensacola, FL 32501; Gonzalez Court at 3808 North 9th Avenue Pensacola, FL 32503; Moreno Court at 900 S Old Corry Field Rd., Pensacola, FL 32507; and Moreno Court at 1401 West Lloyd St., Pensacola, FL 32501; posted on our WEBPAGE @ https://www.areahousing.org </p> <p> <input type="checkbox"/> PHA Consortia: (Check box if submitting a Joint PHA Plan and complete table below) </p> <table border="1" style="width: 100%; border-collapse: collapse; margin-top: 10px;"> <thead> <tr> <th rowspan="2" style="width: 25%;">Participating PHAs</th> <th rowspan="2" style="width: 10%;">PHA Code</th> <th rowspan="2" style="width: 25%;">Program(s) in the Consortia</th> <th rowspan="2" style="width: 20%;">Program(s) not in the Consortia</th> <th colspan="2" style="width: 20%;">No. of Units in Each Program</th> </tr> <tr> <th style="width: 10%;">PH</th> <th style="width: 10%;">HCV</th> </tr> </thead> <tbody> <tr> <td>Lead PHA:</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td> </td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Participating PHAs	PHA Code	Program(s) in the Consortia	Program(s) not in the Consortia	No. of Units in Each Program		PH	HCV	Lead PHA:																	
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B.	Annual Plan Elements					
B.1	<p>Revision of PHA Plan Elements.</p> <p>(a) Have the following PHA Plan elements been revised by the PHA since its last Annual PHA Plan submission?</p> <p>Y N</p> <p>X Statement of Housing Needs and Strategy for Addressing Housing Needs.</p> <p><input type="checkbox"/> X Deconcentration and Other Policies that Govern Eligibility, Selection, and Admissions.</p> <p><input type="checkbox"/> X Financial Resources.</p> <p><input type="checkbox"/> X Rent Determination.</p> <p><input type="checkbox"/> X Homeownership Programs.</p> <p>X Safety and Crime Prevention.</p> <p><input type="checkbox"/> X Pet Policy.</p> <p><input type="checkbox"/> X Substantial Deviation.</p> <p><input type="checkbox"/> x Significant Amendment/Modification</p> <p>(b) The PHA must submit its Deconcentration Policy for Field Office Review.</p> <p>(c) If the PHA answered yes for any element, describe the revisions for each element below: <u>STATEMENT OF HOUSING NEEDS AND STRATEGY FOR ADDRESSING HOUSING NEEDS.</u> Currently, AHC-PH has 508 applicants on the waiting list due to waiting list purge. Included in this 508 are 429 children. Of these 508 applicants, 401 are Extremely Low income; 84 are Very Low income; 20 are Low income and 3 are Over income. Extremely low-income households continue to be the income level with the highest need for affordable housing. Within the 508 waiting list applicants, there are 18 elderly; 18 disabled; and 34 nearly disabled. The waiting list data also confirms the need to assist a variety of households with differing demographics, including those with special needs and low-income seniors on fixed incomes. AHC-PH has an additional non-public housing with below fair market rent of 88 units to accommodate VASH holders, Section 8, Seniors, elderly and disabled clients. AHCD, Inc intends to purchase 124-unit complex to preserve its affordability for the in-place seniors and families perpetuity. AHC is actively planning several developments to serve the varying needs in the Escambia County Communities.</p> <p><u>SAFETY AND CRIME PREVENTION</u> The problems related to crime are among the most severe social issues faced by persons living or working in and around public housing. Recent surveys sponsored by the U.S. Department of Housing and Urban Development (HUD) shows that the quality of life of public housing residents and the surrounding communities is reduced more by crime and fear of crime than by any other social problems. Studies sponsored by HUD show that crime rates in various public housing complexes are-and in some cases ten times higher than the national average. HUD studies have also demonstrated that in several cities, crime rates in areas with publicly assisted housing are more elevated than crime rates in other areas of these cities. Fear of crime among AHC's housing residents is a severe social problem as well. As we speak to our residents about crime on our campuses, they state that it is dangerous to sit outside on their porches, take a walk at night or in the evening, or walk to the neighborhood store.</p>					

AHC's public housing campuses have been experiencing a heightened increase in criminal activities perpetrated by non-residents of AHC communities. Examples of crimes reported by surrounding community residents, PH residents, Pensacola Police Department, and Escambia County Sheriff included: domestic violence, elderly abuse, drug sale, possession and use of drugs, utilization of firearms related to drug deals, harboring fugitives, child endangerment and child neglect, bullying, gang violence, firearm discharge targeting drug dealers on the campuses of AHC. There is consensus among AHC's staff and PPD Officers that AHC along with its community neighborhood must utilize an integrated set of measures, including (1) physical design of AHC's environment, security hardware (lights, cameras), and maintenance improvements by AHC; (2) increased organization of tenants around crime prevention issues; (3) employment of unemployed tenants--both youths and adults--on the rehabilitation of their projects; (4) establishment of on-site crisis intervention and other social service programs; (5) better cooperation between public housing staff and the local police; (6) develop after school and summer recreational programs for children between the ages of 9 and 15 at Fricker Center; (7) contract with Lakeview Hospital to provide outpatient drug treatment for AHC residents; (8) have PPD and Escambia County Sheriff establish a "high visibility" presence on AHC campuses and (9) partnering with Department of Children and Families Services; (10) more public-private agency investment in the upgrading of public housing projects and their surrounding neighborhoods. The Area Housing Commission's Annual Plan for 2019 is the first attempt by the AHC to wage such a comprehensive attack on crime and its attendant problems in our public housing's most neglected residential areas.

B.2 New Activities.

(a) Does the PHA intend to undertake any new activities related to the following in the PHA's current Fiscal Year?

Y N

- X Hope VI or Choice Neighborhoods.
- X Mixed Finance Modernization or Development.
- X Demolition and/or Disposition.
- X Conversion of Public Housing to Tenant Based Assistance.
- X Conversion of Public Housing to Project-Based Assistance under RAD.
- X Project Based Vouchers.
- X Units with Approved Vacancies for Modernization.
- X Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

(b) If any of these activities are planned for the current Fiscal Year, describe the activities. For new demolition activities, describe any public housing development or portion thereof, owned by the PHA for which the PHA has applied or will apply for demolition and/or disposition approval under section 18 of the 1937 Act under the separate demolition/disposition approval process. If using Project-Based Vouchers (PBVs), provide the projected number of project based units and general locations, and describe how project basing would be consistent with the PHA Plan.

B.3 Progress Report.

Provide a description of the PHA's progress in meeting its Mission and Goals described in the PHA 5-Year Plan.

GOAL 1: DEVELOP ADDITIONAL AFFORDABLE HOUSING OPPORTUNITIES FOR THE COMMUNITY

AHC-PH has an additional non-public housing with below fair market rent of 88 units to accommodate VASH holders, Section 8, Seniors, elderly and disabled clients. AHCD, Inc intends to purchase 124-unit complex to preserve its affordability for the in-place seniors and families perpetuity. AHC is actively planning several developments to serve the varying needs in the Escambia County Communities.

GOAL 2: UTILIZE AREA HOUSING COMMISSION'S RESOURCES IN AN EFFICIENT, COORDINATED AND RESULTS-ORIENTED MANNER

Monthly, we meet with each department and review goals, budget, operational procedures and report on their progress. This keeps staff and departments results-oriented and accountable. Numerous physical alterations are made to offices and buildings to enhance service delivery to residents. Additionally, security protocols and procedures are reviewed and staff training on emergency situations, including security cameras.

GOAL 3: PRESERVE THE HOUSING AUTHORITY'S SOUND FISCAL POSITION

AHC has set itself to a financial position of sound footings. AHC manages its financial resources to maximize the impact and cost-effectiveness of its financial operation as well as the value and longevity of its assets.

GOAL 4: PROMOTE AND SECURE SERVICES FOR AREA HOUSING COMMISSION'S RESIDENTS, PARTICIPANTS AND APPLICANTS

AHC continues to actively promote and augment its Residents Services programs. Programs and events promoting self-sufficiency, higher education, community resources and family support have added regularly to AHC's offerings to participants families. AHC continues its vital partnership with community agencies to offer counseling, case management, referrals for health care needs financial counseling, mother-infant sensory relationship, career counseling and hiring of four Section 3 resident staff.

GOAL 5: FOSTER A WORK ENVIRONMENT THAT VALUES AND ENCOURAGES INDIVIDUAL AND TEAM COMMITMENT TO AREA HOUSING COMMISSION'S GOALS AND OBJECTIVES

AHC meets intermittently with its staff to re-evaluate processes, progress and our core value of compassion, commitment and effective services provider. We encourage and recognize and value diversity of each individual client/resident and staff member. AHC has continually upgraded technology for innovation and efficiencies through creation of user-friendly software system. AHC has reached out to our communities by means of public media advertisement, and community event participation. AHC promotes staff to obtain educational training by paying one-half of tuition.

GOAL 6: PROMOTE AREA HOUSING COMMISSION'S ROLE AS A COMMUNITY LEADER IN THE DEVELOPMENT OF A "SUSTAINABLE COMMUNITY"

AHC staff continues to represent on several non-profit organizations, boards and commissions in the community to promote a positive image and increase involvement in the community issues. AHC promotes and utilizes all proven/practical "Green Building" techniques and strategies with respect to all construction related activities. AHC promotes and encourages conservation, recycling and use of recycled materials with employees. AHC encourages regional solutions to housing and transportation issues by transporting its residents to their daily medical and school appointments.

GOAL 7: FOSTER AREA HOUSING COMMISSION'S PARTNERSHIP WITH ESCAMBIA COUNTY, AND THE CITY OF PENSACOLA FOR THE DEVELOPMENT OF AFFORDABLE HOUSING AND TO FURTHER AREA HOUSING COMMISSION'S MISSION

AHC staff continues to work closely with Pensacola City and Escambia County i.e. City Planning, City Council and Escambia County Board of Commissioners to ensure affordable housing elements are in line with policy. AHC will be partnering with the new mayor in developing Anti-Crime prevention methods.

GOAL 8: UPGRADE AND MODERNIZE UNITS AND ADA UNITS

1. Purchased a bus to transport elderly residents to medical appointments and grocery shopping
2. Purchased a 13-passenger van to transport pre-school age children to Head Start programs, and after school activities
3. Replaced 172 water heaters-on-going
4. Replace windows, entry door locks front doors-on-going
5. Converted 25 units to solar power-on-going
6. Replace 41 AC, water heaters, gas heaters, refrigerators-on-going
7. Replacing 562 Stoves, Stove hoods, and refrigerators-on-going
8. Replacing roof-on-going
9. Replaced 200 HVAC-on-going
10. Tree trimming-on-going
11. Replacing old tiles with new ones-on-going-VCT
12. Replacing fences-on-going
13. Paving and painting parking lot and walkways- on-going
14. Painting interior/exterior of all units-on-going
15. Replacing toilets, sinks, bathtubs, screen doors and faucets-on-going
16. Updating outside lighting-on-going
17. Remodeling community centers and offices-on-going
18. Replacing old electrical circuit-boards-on-going
19. Updating of lawn service equipment
20. Upgrade all kitchen/bathroom cabinets
21. Update all vinyl sidings (Moreno, J Street, Rosewood, 6th and 8th Ave, and Hayne St.)
22. Erosion control
23. Additional property signs
24. Upgrading motor vehicles-on-going
25. Upgrading technological system-on-going

AHC, its board members, staff and community partners are working to provide adequate housing opportunities while enhancing youth leadership, offering GED programs, providing after school programs, developing motherhood educational programs and to bring additional resources to address lack of public housing. Meanwhile, Area Housing Commission is aggressively marketing its resources to the public of Escambia County and the City of Pensacola, fl.

B.4. Most Recent Fiscal Year Audit.

(a) Were there any findings in the most recent FY Audit?

Y N
 X

(b) If yes, please describe:

Other Document and/or Certification Requirements.

C.1 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan

Form 50077-ST-HCV-HP, *Certification of Compliance with PHA Plans and Related Regulations*, must be submitted by the PHA as an electronic attachment to the PHA Plan.

C.2	<p>Civil Rights Certification.</p> <p>Form 50077-ST-HCV-HP, <i>Certification of Compliance with PHA Plans and Related Regulations</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
C.3	<p>Resident Advisory Board (RAB) Comments.</p> <p>(a) Did the RAB(s) provide comments to the PHA Plan?</p> <p>Y N <input type="checkbox"/> <input type="checkbox"/></p> <p>If yes, comments must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the RAB recommendations and the decisions made on these recommendations.</p>
C.4	<p>Certification by State or Local Officials.</p> <p>Form HUD 50077-SL, <i>Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan</i>, must be submitted by the PHA as an electronic attachment to the PHA Plan.</p>
D	<p>Statement of Capital Improvements. Required in all years for all PHAs completing this form that administer public housing and receive funding from the Capital Fund Program (CFP).</p>
D.1	<p>Capital Improvements. Include a reference here to the most recent HUD-approved 5-Year Action Plan (HUD-50075.2) and the date that it was approved by HUD.</p>

Instructions for Preparation of Form HUD-50075-HP Annual Plan for High Performing PHAs

A. PHA Information. All PHAs must complete this section.

A.1 Include the full **PHA Name**, **PHA Code**, **PHA Type**, **PHA Fiscal Year Beginning** (MM/YYYY), **PHA Inventory**, **Number of Public Housing Units and or Housing Choice Vouchers (HCVs)**, **PHA Plan Submission Type**, and the **Availability of Information**, specific location(s) of all information relevant to the public hearing and proposed PHA Plan. ([24 CFR §903.23\(4\)\(e\)](#))

PHA Consortia: Check box if submitting a Joint PHA Plan and complete the table. ([24 CFR §943.128\(a\)](#))

B. Annual Plan.

B.1 **Revision of PHA Plan Elements.** PHAs must:

Identify specifically which plan elements listed below that have been revised by the PHA. To specify which elements have been revised, mark the “yes” box. If an element has not been revised, mark “no.”

Statement of Housing Needs and Strategy for Addressing Housing Needs. Provide a statement addressing the housing needs of low-income, very low-income and extremely low-income families and a brief description of the PHA’s strategy for addressing the housing needs of families who reside in the jurisdiction served by the PHA. The statement must identify the housing needs of (i) families with incomes below 30 percent of area median income (extremely low-income), (ii) elderly families and families with disabilities, and (iii) households of various races and ethnic groups residing in the jurisdiction or on the waiting list based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. For years in which the PHA’s 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA’s public housing and Section 8 tenant-based assistance waiting lists. [24 CFR §903.7\(a\)\(1\)](#) and 24 CFR §903.12(b). Provide a description of the PHA’s strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. For years in which the PHA’s 5-Year PHA Plan is also due, this information must be included only to the extent it pertains to the housing needs of families that are on the PHA’s public housing and Section 8 tenant-based assistance waiting lists. [24 CFR §903.7\(a\)\(2\)\(ii\)](#) and 24 CFR §903.12(b).

Deconcentration and Other Policies that Govern Eligibility, Selection and Admissions. Describe the PHA’s admissions policy for deconcentration of poverty and income mixing of lower-income families in public housing. The Deconcentration Policy must describe the PHA’s policy for bringing higher income tenants into lower income developments and lower income tenants into higher income developments. The deconcentration requirements apply to general occupancy and family public housing developments. Refer to 24 CFR §903.2(b)(2) for developments not subject to deconcentration of poverty and

income mixing requirements. [24 CFR §903.7\(b\)](#) Describe the PHA's procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists. [24 CFR §903.7\(b\)](#) A statement of the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV. [\(24 CFR §903.7\(b\)\)](#) Describe the unit assignment policies for public housing. [24 CFR §903.7\(b\)](#)

Financial Resources. A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA operating, capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources. [\(24 CFR §903.7\(c\)\)](#)

Rent Determination. A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units, including applicable public housing flat rents, minimum rents, voucher family rent contributions, and payment standard policies. [\(24 CFR §903.7\(d\)\)](#)

Homeownership Programs. A description of any homeownership programs (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval. For years in which the PHA's 5-Year PHA Plan is also due, this information must be included only to the extent that the PHA participates in homeownership programs under section 8(y) of the 1937 Act. [\(24 CFR §903.7\(k\)\)](#) and [24 CFR §903.12\(b\)](#).

Safety and Crime Prevention (VAWA). A description of: **1)** Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; **2)** Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and **3)** Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families. [\(24 CFR §903.7\(m\)\(5\)\)](#)

Pet Policy. Describe the PHA's policies and requirements pertaining to the ownership of pets in public housing. [\(24 CFR §903.7\(n\)\)](#)

Substantial Deviation. PHA must provide its criteria for determining a "substantial deviation" to its 5-Year Plan. [\(24 CFR §903.7\(r\)\(2\)\(i\)\)](#)

Significant Amendment/Modification. PHA must provide its criteria for determining a "Significant Amendment or Modification" to its 5-Year and Annual Plan. Should the PHA fail to define 'significant amendment/modification', HUD will consider the following to be 'significant amendments or modifications': a) changes to rent or admissions policies or organization of the waiting list; b) additions of non-emergency public housing CFP work items (items not included in the current CFP Annual Statement or CFP 5-Year Action Plan); or c) any change with regard to demolition or disposition, designation, homeownership programs or conversion activities. See guidance on HUD's website at: [Notice PIH 1999-51](#). [\(24 CFR §903.7\(r\)\(2\)\(ii\)\)](#)

If any boxes are marked "yes", describe the revision(s) to those element(s) in the space provided.

PHAs must submit a Deconcentration Policy for Field Office review. For additional guidance on what a PHA must do to deconcentrate poverty in its development and comply with fair housing requirements, see [24 CFR 903.2](#). [\(24 CFR §903.23\(b\)\)](#)

B.2 New Activities. If the PHA intends to undertake any new activities related to these elements or discretionary policies in the current Fiscal Year, mark "yes" for those elements, and describe the activities to be undertaken in the space provided. If the PHA does not plan to undertake these activities, mark "no."

Hope VI. 1) A description of any housing (including project name, number (if known) and unit count) for which the PHA will apply for HOPE VI; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. [\(Notice PIH 2010-30\)](#)

Mixed Finance Modernization or Development. 1) A description of any housing (including name, project number (if known) and unit count) for which the PHA will apply for Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Mixed Finance Modernization or Development is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>. [\(Notice PIH 2010-30\)](#)

Demolition and/or Disposition. Describe any public housing projects owned by the PHA and subject to ACCs (including name, project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm. [\(24 CFR §903.7\(h\)\)](#)

Conversion of Public Housing. Describe any public housing building(s) (including project number and unit count) owned by the PHA that the PHA is required to convert or plans to voluntarily convert to tenant-based assistance; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>. [\(24 CFR §903.7\(j\)\)](#)

Project-Based Vouchers. Describe any plans to use HCVs for new project-based vouchers. [\(24 CFR §983.57\(b\)\(1\)\)](#) If using project-based vouchers, provide the projected number of project-based units and general locations, and describe how project-basing would be consistent with the PHA Plan.

Other Capital Grant Programs (i.e., Capital Fund Community Facilities Grants or Emergency Safety and Security Grants).

B.3 Progress Report. For all Annual Plans following submission of the first Annual Plan, a PHA must include a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year PHA Plan. [\(24 CFR §903.7\(r\)\(1\)\)](#)

B.4 Most Recent Fiscal Year Audit. If the results of the most recent fiscal year audit for the PHA included any findings, mark "yes" and describe those findings in the space provided. [\(24 CFR §903.7\(p\)\)](#)

C. Other Document and/or Certification Requirements

- C.1 Certification Listing Policies and Programs that the PHA has Revised since Submission of its Last Annual Plan.** Provide a certification that the following plan elements have been revised, provided to the RAB for comment before implementation, approved by the PHA board, and made available for review and inspection by the public. This requirement is satisfied by completing and submitting form HUD-50077 SM-HP.
- C.2 Civil Rights Certification.** Form HUD-50077 SM-HP, *PHA Certifications of Compliance with the PHA Plans and Related Regulation*, must be submitted by the PHA as an electronic attachment to the PHA Plan. This includes all certifications relating to Civil Rights and related regulations. A PHA will be considered in compliance with the AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction. ([24 CFR §903.7\(o\)](#))
- C.3 Resident Advisory Board (RAB) comments.** If the RAB provided comments to the annual plan, mark "yes," submit the comments as an attachment to the Plan and describe the analysis of the comments and the PHA's decision made on these recommendations. ([24 CFR §903.13\(c\)](#), [24 CFR §903.19](#))
- C.4 Certification by State or Local Officials.** Form HUD-50077-SL, *Certification by State or Local Officials of PHA Plans Consistency with the Consolidated Plan*, must be submitted by the PHA as an electronic attachment to the PHA Plan. ([24 CFR §903.15](#))

D. Statement of Capital Improvements. PHAs that receive funding from the Capital Fund Program (CFP) must complete this section. ([24 CFR 903.7 \(g\)](#))

- D.1 Capital Improvements.** In order to comply with this requirement, the PHA must reference the most recent HUD approved Capital Fund 5 Year Action Plan. PHAs can reference the form by including the following language in Section C. 8.0 of the PHA Plan Template: "See HUD Form 50075.2 approved by HUD on XX/XX/XXXX."

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced the 5-Year and Annual PHA Plan. The 5-Year and Annual PHA Plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission, goals and objectives for serving the needs of low- income, very low- income, and extremely low- income families.

Public reporting burden for this information collection is estimated to average 16.64 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality.